

PTF Meeting Minutes
October 2, 2007

The PTF of Providence Christian School met on October 2 to review fundraiser sales, discuss committee leadership for the Holy Smoke BBQ and discuss manning the upcoming Open Houses.

Attendance: J. Lovell, D. Scott, L. Willis, L. Davis, J. Gardner, M. Davis, K. Kiser, P. Hicks, L. Alverson

Absent: J. Wirt, F. Dallas

Topics Discussed:

1. Katherine Kiser has ordered the sweatshirts. All ordering will be cut off next week. She can do only one late order.
Jennifer Gardner stated that she will handle the gift cards as she has already started and it is not a difficult task.
2. Jim Lovell reported on sales of Innisbrook. It was hoped that \$8,000 could be raised. The gross sales were \$8533.20. This means that the net will be \$4266.60. \$2000 more is needed for the start-up for next year's PTF. Several options were discussed for making up the difference. It was suggested that there could be other fund raisers, such as a bake sale. Michele Davis explained that Dr Dallas did not want there to be an excess of fund raisers.
Another option was the possibility of dipping into the reserve to make up the difference. The board agreed that this would be the simplest solution and would not severely deplete the reserve funds.
3. The Father/Daughter/Son events were discussed. Jim Lovell explained that Dr Dallas was concerned that this may be too many activities in the spring and that the time commitment for these events would be overwhelming. There is also concern about the upfront cost of these events as there is no precedent as to how well ticket sales would go. It had been decided that these events would be tabled until next year. Several board members expressed concern that many schools successfully do these events. Also, while it had not been widely announced, many families were aware the board was trying to get these events going and the families were very interested in participating. Jim explained that it would take many volunteer hours and simply the cost of decorating the gym was not something the board could provide upfront without knowing that the cost could be recovered through ticket sales.

4. Committee leadership for the BBQ was discussed. The list of committee heads is as follows;

Volunteer Duties

General Oversight

Trikeathon

Jogathon

Donations

Clean-up

Setup

Food

Publications

Interim Activities

Awards

Volunteers

Michele

Laura

Jennifer

Donna

Jim

Leanne, Jim

Dean, Greg, Jim

Paige, Katherine

Debbie Scott

Jennie Wirt

5. Open Houses begin this month. Lindalee Davis is going to review the volunteer sheets she has and call those that had indicated they would assist with the Open Houses. She will try to minimize using the board first and instead call on them to fill in any holes. The first Open House is Tuesday, October 16 at 7 PM; the second one is Sunday, October 21 at 2 PM. Lindalee will let the board know of any help she needs from them after she makes contacts with the potential volunteers.
6. The next board meeting will be on Tuesday, November 6 at 8 AM.

Respectfully submitted,

Laura Willis