

**PTF Board Meeting Minutes**  
**March 18, 2008**

The PTF Board of Providence Christian School met on March 18 to discuss the detailed needs of the Holy Smoke BBQ, get an update on the Book Fair and start to plan Teacher Appreciation Week.

**Attendance:** J. Lovell, L. Willis, M. Davis, D. Moore, K. Kiser,  
F. Dallas, J. Gardner, P. Hicks

**Absent:** J. Wirt, D. Scott, L. Davis, L. Alverson

**Topics Discussed:**

1. Katherine Kiser reported the Book Fair results; JoBeth will be sending a check for \$258.36 which is 20% of sales for the bookstore, and one for \$3.84 which is 10% of Bronte sales.
2. Donna Moore gave a detailed update on the BBQ. There is a total of \$4,750.00 in donations to date. She expects there may be some more donations of \$250, but doubts there will be any more large (\$1000) donations. Donna expects to have the T-shirt design finalized this week. She was able to get Harris Teeter to sell the meat for 0.88/pound. The meat will be fresh and therefore no thawing will be needed. She has obtained \$200 in gift cards/certificates from various stores. Most of the stores require that the certificates be used in that store. There is still a need for 500 cookies (250 had been donated by one Pannera Bread). Donna will check with other Panneras to see if they will donate as well. She is still checking with Showmar's and is looking for containers for beans and slaw. Jim Lovell and Dr Dallas both noted that if the items could not be obtained for free, then buying them is fine.
3. Jim Lovell discussed Clean up/Set up. The 1<sup>st</sup> grade class is responsible for this. He plans to have a poster set up in there to recruit volunteers.
4. Michelle Davis reports that the Eagle Flyer will have an article addressing the importance of signing up to help. Each committee is responsible for getting the sign-up sheets in the room. They should be placed outside the classroom doors. Since each class is assigned a different area, the parents will know exactly what they are signing up for.
5. Jennifer Gardner reports the Jog-A-Thon is in good shape. She and her committee do need to find a sound system as the megaphone was simply not loud enough. Laura Willis has met with the past chair heads for the Trike-A-Thon. Miss Druella has a sign up sheet, but not all classes do. Laura will need to send out a reminder the week after Easter to get all classes to participate.
6. The BBQ packets are to go out 3/28/08. Volunteers are needed to stuff packets.

7. Debbie Scott is responsible for the Interim Activities. A list of planned activities is needed for the brochure. They are still negotiating when Sir Purr will come.
8. Leanne Alverson is arranging drivers. Michelle Davis notes she will be one as she is licensed to drive the bus.
9. Jenni Wirt is responsible for awards. Jim Lovell will contact her about the status of that committee.
10. Dr Dallas reviewed the incentives. The Middle Schoolers will be eligible for a limo ride. The Elementary children will be eligible for a Pizza Party. There was some discussion if the incentives are per family or per child. There were board members who noted that this will be difficult for some families as some children may be able to participate while their siblings are not. Dr Dallas did note that it was per child.
11. It was noted that all teachers have signed up to help with the various committees. Lindalee has a list:  
**Jog-a-thon:** Kathie Turner, Emily Phillips, Karen Jefferson, Cathryn Walling  
**Clean UP:** Celest Knopf, Karen Southard, Lauri Hoover, SueLynn Denoux  
**Set up:** Amber Mannon and Erik Varga, Mercy Star  
**Food:** Taryn Garrett, Patty Cole, Kathy Acuff, Lauri H.  
**Interim Activities:** Fern Dallas, Peggy Gross, Mary Newman  
**Awards and set up:** Lori Walker, Theresa Nale, Carson Benson, Darlita Klemm
12. Teacher Appreciation Week will be May 5- 9. A breakfast will kick off the week May 5<sup>th</sup>. The Luncheon will be on May 7.
13. It was noted that Misty Howard had expressed serving on the Board next year. She was experienced at serving on the board at her previous school and would be a valuable addition.
14. The next meeting will be on April 1 at 8 AM.

Respectfully submitted,

Laura Willis